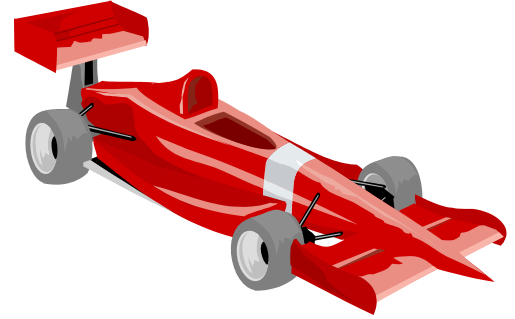


7th Grade Technology Academic Plan

Return for class credit!



Technology Instructor

Sheila Degener degeners@jsd.k12.ak.us

Phone: 463-1850 Ext: 260

I prefer an email over a phone call. Thanks!

Web page: <http://www.juneauschools.org/~degeners/>

****Your student's grade will be posted on the web.****

Required materials: \$7.00 materials fee, pencil.

Method of assessment: Rubrics for each project will include student self-assessment, student effort, project quality, and meeting project requirements.

Grading categories: Projects 85%, Typing Quizzes 15%

Assignments are expected to be completed on time. You will lose 10% off of your assignment if it is late. It is considered late if it is not turned in by the end of school on the due date. You have ONE WEEK to turn in an assignment late. If it more than one week late, then the assignment will no longer be accepted and you will receive a zero for the assignment.

Procedure for make-up work: The technology room is available during lunch and after school every day. Students have one day extra to make up work for every day missed.

Technology Class Expectations:

1. Be polite and respectful.
2. Be on time with a pencil.
3. Use time effectively.
4. Take care of equipment.
5. Follow directions.
6. Remain in your area.
7. No gum, food or beverages.
8. No hats in the classroom.

Discipline steps:

Students are expected to follow classroom expectations. If they don't they'll be:

1. Reminded to please follow the expectation.

If they still don't comply, they'll be:

2. Asked to move to a different area and to comply.

If they still don't comply, they'll be:

3. Issued a lunch detention.

If they still don't comply, they'll be:

4. Sent to the office with a writeup. A conference with parents may ensue.

The teacher reserves the right to advance the above steps based on the circumstances.

-- More on the back --

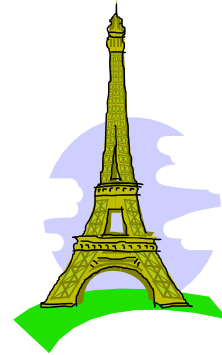
Parent or guardian signature required. 

We will complete a number of units related to the study of technology. One unit in particular is the keyboarding unit. The Juneau School Board instituted a standard of 30 words per minute (wpm) **by the time students leave middle school**. That means that for 7th grade, an average score is 25 wpm with no errors. For a B, students need to be able to type 30 wpm and for an A 35 wpm. For keyboarding practice, we are using *All The Right Type* software.

Many parents have asked to purchase the keyboarding program All The Right Type for home use and practice. Both PC and Mac versions are available from the school for \$23.95. Please make checks out to Floyd Dryden. Allow several weeks for delivery.

Other units of study in technology will be:

- Microsoft Excel - work on formatting, formulas and charts
- Word Press – web page creation
- Dragsters – build and race wooden dragsters
- GarageBand – create own song and post it on web page
- LiveType – created animated video slides for Channel 6
- iMovie - create a short video for Channel 6
- iPhoto – create a short slideshow for Channel 6
- Balsa tower building (school record held over 500 lbs)
- Ports and cables – identify various ports and cables



We may not have time for all of the units, but we'll do our best! We will save our computer work on the school server. Students can access their server space from home. Please see our web page for instructions.

We ask that students respect our classroom and our equipment. It's a privilege to have such a great technology lab. Parents are welcome at any time. Please call in advance and sign in at the office.

Sincerely,

Mrs. Degener

Tear here and return to the **Technology Assignment Box** for credit.

Parent/Guardian: Please initial the following...

_____ I have reviewed the above Technology Academic Plan.

_____ I have bookmarked the Technology Class Web Page <http://www.juneauschools.org/~degeners/>

Please don't forget to send \$7.00 with your student. Make checks out to Floyd Dryden Middle School. ☺

Student's signature

Student's printed name

Class Period

Parent or guardian signature

RETURN SIGNED FOR CLASS CREDIT